



Course Exemption Form

Department Policy Statement Regarding Required Courses

It is recognized that students may have to substitute some required courses for a variety of reasons. Some required courses are offered every other year and there is an equivalent course available. Also, students who graduate from our own MA program are likely to have taken several of the courses offered to the PhD cohort. However, it is also recognized that the core courses can change from year to year in terms of content and emphasis, depending on who is teaching them. Thus, a student in this position may petition to substitute a different half course for a required course, but they must discuss the substitution with their supervisor first in terms of whether it would be beneficial to repeat the course with a new instructor or whether a substitution would be beneficial for their program of studies. The supervisor's permission is required for all substitutions. After discussing the topic with the supervisor, return the signed application form to: Graduate Program Coordinator, located in Room 3324, Social Science Centre (Ext. 85080).

(Please Print)

STUDENT NAME: _____ **Degree:** _____ **Date:** _____

STUDENT NUMBER: _____ **E-MAIL:** _____

REQUIRED COURSES (# & Title) (eg. 9100 Theory)	=>	SUBSTITUTE WITH (# & Title) (eg. 9800 Dir.Reading)
1. _____	=>	_____
2. _____	=>	_____
3. _____	=>	_____

NOTE: Additional forms may be required if taking an external course or directed reading course.

Student Signature

Date

I approve the above stated course substitution(s).

Supervisor Approval Signature

Printed Supervisor Name

Date

Graduate Chair Approval Signature

Printed Grad Chair Name

Date